

SUMMER 2009 TRANSFER STUDENT & PARENT ORIENTATION PROGRAM INFORMATION

In a short time you will attend your Academic Orientation Program (AOP). This newsletter will give you the information you need to prepare for AOP and to enroll for your classes.

The AOP Web site, www.orientation.msu.edu, is a great resource. It contains comprehensive information about AOP.

If you need any help or have questions, feel free to e-mail us at aop@msu.edu or call us at 517/353-5030. We're excited to see you at AOP!

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Attendance

- All transfer students **MUST** attend an AOP, unless you have done one of the following:
 - You already have a BA or BS degree
 - You are a Registered Nurse admitted to the baccalaureate completion curriculum and are taking an online class
 - You are admitted to an Evening Degree Completion Program
 - You are transferring from the two-year Michigan State University Veterinary Technology Program
 - You are transferring from the two-year Michigan State University Agricultural Technology Program.
- Note that if you are required to attend AOP, you cannot enroll for classes unless you attend the entire AOP, which begins at 7:30 am. Attendance is taken at various sessions.
 - No exceptions for physicals, job commitments, awards banquets, sporting events, etc.
- The date of your confirmed AOP is printed on this booklet (near your mailing address).
- The program begins at 7:30 am and ends at about 6:00 pm.
- If you are going to be late or need to reschedule your AOP, contact the AOP Office prior to your scheduled program.
- If you do not attend your assigned AOP, MSU reserves the right to cancel your admission or defer your admission until January 2010.
- See page 13 for Parent Orientation Program information.

Important ID Information

You are required to bring a government-issued picture ID to AOP, such as a driver's license, state ID or passport.

Check-In

- 7:30 am
Women: North Case Lobby
Men: South Case Lobby

Meals

- Included in your AOP Fee:
 - Continental Breakfast: 7:30-8:00 am
 - Lunch: 10:50-11:50 am
- Bring a snack in case you get hungry in between meals.

Money Needed at AOP

NOTE: Tuition bills cannot be paid at AOP. Look for a message in your MSU e-mail account within a week of attending Orientation regarding your bill.

Tentative Schedule of Activities

7:30 am	Check-In Mathematics Placement Testing ID Picture Taking Change Your Major
8:15–9:00 am	Welcome and Overview of the Academic Orientation Program
9:00–9:40 am	Degree Navigator and Transfer Credit
9:45–10:15 am	Be Successful at MSU
9:45–10:15 am	Reapplying for Admission to the College of Business and the College of Engineering
9:45–10:15 am	Gaining Admission to the College of Education
10:20–10:50 am	Secondary Education Majors and Child Development Majors Meeting
10:20–10:50 am	Campus Bus Tour (Note: Campus Bus Tour will also be offered at 10:50 am and 11:20 am)
10:20–11:50 am	On-Campus Housing Information
10:50–11:50 am	Change Your Major
10:50–11:50 am	Lunch
11:00–11:30 am	Residence Hall Tour
11:00–11:15 am	Student Parking and Commuting Information
11:15–11:45 am	Student Billing/Financial Aid/Student Work
11:00 am–12:00 pm	Resource Fair
12:00 pm	Orientation to Your Major Academic Advising Enroll for Classes

Check Out

Every student finishes his/her AOP at a different time. Once you have checked out with our AOP staff members at the designated location, you are free to leave. Some students may finish earlier than 6:00 pm, depending on how quickly they see their academic advisers and enroll for classes.

To-Dos Before AOP

□ Set Up Your MSU E-mail Account

It is very important that you activate your MSU NetID and MSU e-mail account, even if you already have another e-mail account. Notices regarding your tuition bill and other official communications from the university will be sent to your MSU e-mail account. Many professors will communicate with you regarding class assignments, examinations, papers, and other course work via your MSU e-mail account. Get into the habit of checking your MSU e-mail account regularly. For more information, visit lct.msu.edu/guidelines-policies/student-email-communications-notice.html

Helpful resources regarding your MSU NetID and MSU E-mail Account:

Activating Your MSU NetID	help.msu.edu/newstudent
Connecting to the MSU Network	dhcp.msu.edu
Disability and Assistive Technology	webaccess.msu.edu
E-mail Account	mail.msu.edu
General Computing Information	computing.msu.edu

□ Report Your Immunization Status

- MSU's immunization policy for new undergraduate students requires them to:
 - review their immunization status
 - bring it up to date, if necessary
 - provide the University an immunization history on a specific online form, found at immunize.msu.edu (REQUIRED)
- Failure to complete the immunization self-report form will affect your ability to enroll and register for future classes.
- For additional information:
 - E-mail uphys@msu.edu
 - Call 517/353-9101
 - Visit immunize.msu.edu

To-Dos Before AOP

□ Take the Math Placement Exam

The primary resource for the Mathematics Placement Service Exam (MPS Exam) is <http://mpsexam.msu.edu/documentation/>. The 'Basic Info' page explains how the exam is taken. The 'FAQ' page answers questions about the exam. The 'Contacts' page lists reliable sources for additional information.

- All students entering MSU are required to take the Unproctored MPS Exam online before attending AOP. There are a few exceptions:
 - Students who have already received Advanced Placement Mathematics credit for Calculus from MSU, prior to attending AOP.
 - Students who will take a mathematics course at MSU who have either an ACT Math score of at least 28 or an SAT Math score of at least 640.
 - Students with credit in MTH 103 AND MTH 112, 114, 124, 132, 152H or 201; or STT 200 or 201.
 - Students with credit in MTH 110 or 116.

The following are NOT exceptions:

- Students with MSU credit for MTH 112, 114, 201, or STT 200, 201 alone, with no other math credit above the level of MTH 1825.
 - Students who have taken the AP Statistics exam.
- MSU has a Mathematics Graduation Requirement for all students.
 - The only way to waive the MSU Mathematics Graduation Requirement is to take the Proctored MPS Exam, either during AOP or by special arrangement.
 - If you take the Unproctored MPS Exam prior to AOP, you may still take the Proctored MPS Exam at AOP.
 - A list of potential MSU testing sites can be obtained by calling 800/500-1554 or visiting <http://mpsexam.msu.edu/documentation/faq.aspx>; however, only some of these sites may offer Proctored MPS Exam testing. Please contact the testing site several days in advance to make testing arrangements.
 - All students who, by May 1, have an MPS Exam score (or a high enough ACT or SAT Math score) will be pre-enrolled into MSU courses consistent with their scores and their individual majors.
 - To access the MPS Exam, you must first be able to access your MSU Mail account.

To-Dos Before AOP

□ Plan Your Class Schedule

The resources listed below will help you plan your class schedule for fall and spring semesters. Note, however, that the schedule you plan may be different from the one you create at Orientation. At AOP you'll work with an academic adviser who will suggest appropriate classes. The availability of classes will also be a factor in planning your final schedule. When it is time for you to enroll for classes, an AOP staff member will help you.

- College/Major Info www.admissions.msu.edu/academics/majors_list.asp
(select the appropriate college link)
- Degree Navigator www.degnav.msu.edu
- Academic Programs www.reg.msu.edu/AcademicPrograms/
- Description of Courses www.reg.msu.edu/Courses/Search.asp
- Schedule of Courses <http://schedule.msu.edu/>
- Credit Equivalencies www.transfer.msu.edu

To-Dos Before AOP

□ Change Your Major

Prior to Orientation, you can change your major ten days before your assigned orientation date. Call our office at 517/355-8332 to make the change. You can also change your academic major at AOP after check-in or at scheduled times in the AOP Office. **Note that no major changes are possible after you attend AOP until classes begin in September.**

List of Academic Majors www.reg.msu.edu/AcademicPrograms/

Interested Music Majors

The College of Music requires a successful audition for all students on their major instrument or voice. The audition determines acceptance as a music major. Auditions will be performed for representative members of the music performance faculty. Evaluations are based on technical and musical proficiency.

While a personal audition is desirable, those who cannot visit the campus because they live a great distance from East Lansing may submit a tape recording. In most cases, a live audition is required to be considered for College of Music merit scholarships and full admission. In order to assist prospective applicants as they prepare for auditions, the College of Music has generated a list of suggested audition materials. These are suggested as minimum entrance requirements; however, it is most important that applicants perform what best demonstrates their musical and technical capabilities characteristic of the performing medium.

Auditions generally occur in November for students wishing to gain music major admission for spring semester, and in January and February for students applying for music major status for fall semester. For more information, including a College of Music application, audition dates, and suggested audition repertoire, visit www.music.msu.edu/admissions.

To-Dos Before AOP

□ Learn About MSU's Computer Requirement

All undergraduate students at Michigan State are required to have a computer that can connect to the Internet using a high speed connection.

We encourage students to check with their prospective major college and department to see if they have specific computer requirements. If there are no specific computer requirements for the student's program of study, the computer may be either a desktop or a laptop. For more information, visit computing.msu.edu/compreq.

□ Visit MSU's Computing Resources

Computer Labs	computerlabs.msu.edu
Computing and Networking Help Desk 517/432-6200	help.msu.edu
Computer Repair 517/353-5266	computerrepair.msu.edu
Computer Training	train.msu.edu
Connecting to the MSU Network	dhcp.msu.edu
Financial Aid for Computer Purchases	finaid.msu.edu/computer.asp
General Computing Information	computing.msu.edu
LCT Distance Learning and Support 517/355-2345 or 800/500-1554 (North America, Canada, Mexico, Alaska, and Hawaii).	www.lib.msu.edu/outreach
Purchasing Discounted Computers and Software 517/432-0700	cstore.msu.edu
Web Accessibility	webaccess/msu.edu
Wireless Access	wireless.msu.edu

Transfer Credit Information

- **We must have all of your transcripts to complete your Degree Progress Report. Your academic adviser will use this report when meeting with you to discuss your academic program and course enrollment. It is very important for you to send copies of all your transcripts to the Admissions Office. *You cannot meet with an academic adviser and enroll for classes at AOP unless we have copies of all of your transcripts.***

- To view your transfer credit information, in the form of a Degree Progress Report, go to www.degnav.msu.edu. You will need your MSU NetID and password to access your file. Note that the Degree Progress Report will be available once all your transcripts have been received and evaluated by Michigan State.

- For information regarding transfer credit equivalencies, visit Transfer MSU at www.transfer.msu.edu.

- Students are encouraged to bring a course catalog(s) and/or course syllabi from each institution of higher education they attended prior to enrolling at Michigan State University. Academic advisers often have questions about the content of courses being transferred. The course catalog and/or course syllabi will help during the academic advising process.

- **In order to meet with an academic adviser and enroll for classes at Orientation, you MUST have a Degree Progress Report or Credit Evaluation Worksheet. (You receive this at Orientation if you have sent copies of your transcripts to the Admissions Office.)**

Accommodating Persons With Disabilities

- Accommodations at AOP for students with disabilities may be requested at least two weeks prior to your AOP attendance date by contacting the Resource Center for Persons with Disabilities (RCPD). Many accommodations require more advanced planning and coordination, thus earlier notification is essential.
- Confidential disability registration: <http://myprofile.rcpd.msu.edu>

Phone	517/884-RCPD
TTY	517/355-1293
Web site for info	www.rcpd.msu.edu
- Students with disabilities must provide medical/psychological documentation to support a substantial limitation of a major life activity. Visit the RCPD Web site for a more detailed explanation of required documentation.
- If you require personal assistance for dressing, eating, carrying items, communications, or moving around, please discuss this with RCPD.

PARENT INFORMATION

Dear Parents:

We would like to welcome you into the MSU family! We are pleased your student has decided to attend Michigan State University. We understand the important role you have played in preparing your student to attend college. We also know how important it is for parents, the university, and the student to work together. For these reasons, we invite you to attend the Parent Orientation Program (POP), which takes place simultaneously with the student Academic Orientation Program.

The Parent Orientation Program is designed for parents whose students are about to begin school at Michigan State University. According to parents who have attended in previous years, the Parent Orientation Program is an invaluable experience. The program will acquaint you with various aspects of the university's academic, residential, and student life. Emphasis will be on the transitions and adjustments new college students and their parents typically experience. You will have an opportunity to visit with members of our faculty, administrative staff and student body, and to ask questions you may have as you help your student prepare to come to Michigan State University. It is intended that, as a result of participating in the program, parents will have an enriched sense of sharing in their student's college life.

We are looking forward to seeing you during the Parent Orientation Program. If you have any questions after reviewing this information, please do not hesitate to contact us.

Once again, welcome into the MSU family!

Sincerely,

Mary Beth Heeder
Director, Orientation Office

Parent Orientation Program Dates

July 6 **July** 13 **July** 24

NOTE: No reservation is necessary. You can attend the entire program or any parts you believe to be beneficial.

Cost

FREE!

Check-In

- 7:30 - 8:00 am Clara Bell Smith Center

Meals

- You are welcome to enjoy coffee and donuts with your student in the Case Hall Cafeteria prior to checking in at the Smith Center.
- Lunch will take place in the Case Hall Cafeteria from 11:30 am to 1:00 pm. You can purchase a lunch ticket for \$8.50 + tax.

“We came [to MSU] knowing nothing about the university other than being generally aware of its size and academic and housing reputations. We came away with an impression of commitment to student achievement and well-being that to a great degree allayed our concerns of anonymity one always has in relation to a very large university.”

Tentative Schedule of Activities

SMITH CENTER

7:30 am – 8:00 am	Check-In
8:00 am – 8:20 am	Welcome and Program Overview
8:20 am – 8:50 am	Academic Programs and Academic Success
8:50 am – 9:00 am	Break
9:00 am – 9:25 am	Computing and Technology
9:25 am – 9:35 am	CATA Bus System
9:35 am – 10:00 am	Health, Safety, Security and Transitions in a Student's and Parent's Life
10:00 am – 10:30 am	Housing and Campus Life Resources
10:30 am – 11:00 am	Review of Afternoon Schedule/Break

WILSON HALL

11:00 am – 11:15 am	Student Parking Presentation
11:15 am – 11:45 am	Student Billing/Financial Aid/Student Work
11:00 am – 12:00 pm	Resource Fair
12:30 pm – 1:00 pm	Parent Residence Hall Tour

CASE HALL

11:30 am – 1:00 pm	Lunch
1:15 pm – 1:45 pm	Parent Bus Tour

WILSON HALL

2:00 pm – 2:30 pm	Student Panel
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Note that academic advising meetings and course enrollment are only for students. We respectfully ask parents to wait until the entire student orientation program is completed before meeting with their student.

Where to Meet Your Student After the Program

- Outside (lobby area) of the Wilson Hall Auditorium
- When discussing a meeting time/place with your student, please keep in mind that most students finish AOP anytime between 4:00 pm and 5:00 pm.

Bringing Family Members

- The Parent Orientation Program is a well-attended program. Limited space is available. We respectfully ask that you not bring siblings, extended family members, friends, etc. with you to this program.
- We strongly discourage bringing small children/siblings since Parent Orientation is not designed for a young audience.

“As our son is our third child to attend college, we feel we have a basis for comparison, at least in the matter of parent orientation programs. Without a doubt, the program at Michigan State was by far the best organized, most informative and most enjoyable of those we have attended.”

Travel

- For detailed travel information, visit www.orientation.msu.edu and click on “Transfer June/July Orientation” and go to “Travel.”

Directions by car:

Traverse City or Points North via I-75

Proceed south on I-75 to US-127 near Grayling. Proceed south on US-127 to East Lansing. Take the Trowbridge Road exit (Exit 9).*

Detroit or Points East via I-96

Proceed west on I-96 to northbound US-127; follow US-127 north and take the Trowbridge Road exit (Exit 9).*

Grand Rapids or Points West via I-96

Proceed east on I-96 to eastbound I-69. Proceed east on I-69 to southbound US-127. Take US-127 south and take the Trowbridge Road exit (Exit 9).*

Flint or Points East via I-69

Proceed southwest on I-69 to southbound US-127. Take US-127 south and take the Trowbridge Road exit (Exit 9).*

Jackson or Points South via US-127

Proceed north on US-127 and take the Trowbridge Road exit (Exit 9).*

*Turn left (north) from Trowbridge Road on to Harrison Road. Continue north on Harrison to the Kalamazoo St. light (across from the Breslin Center). Turn left (west) on Kalamazoo St. The entrance to the designated orientation parking lot is on the left.

CONSTRUCTION ALERT

Due to construction along I-496, I-96 and US-127, there will be traffic delays (lane closures will take place intermittently throughout the day). Please plan for additional travel time so students can check in and complete required activities prior to the first presentation. For updates on road construction, please visit michigan.gov/drive.

Parking

- Park only in the lot designated in this booklet. Orientation parking is in the lot off Kalamazoo St. Turn left (north) from Trowbridge Road on to Harrison Road. Continue north on Harrison to the Kalamazoo St. light (across from the Breslin Center). Turn left (west) on Kalamazoo St. The entrance to the designated orientation parking lot is on the left.
- **IMPORTANT:** Due to summer construction around Case Hall and South Complex, there is restricted access to the drop-off area in front of Case Hall. **Parents will not be able to drop students off in front of Case Hall.** Therefore, students and parents checking into Orientation must park in the Orientation Parking Lot on Kalamazoo St. and walk to Case Hall.
- There is no parking in front of North and South Case Residence Hall (student program) or the Smith Center (parent program).
- Parking at meters, leased spaces or in areas other than visitor parking lots or the lot designated for orientation parking will result in a parking violation and/or towing. The Orientation Office cannot accept responsibility for parking tickets and/or towing fees.
- Accessible parking will be available near the entrances of Case and Wilson Halls on a first-come, first-served basis. Parking staff will direct you to these spaces.
- To pick up your student from orientation, please park in the Orientation Parking Lot (designated in this booklet).
- Students are welcome to drive themselves to Orientation. They should park in the parking lot designated in this booklet; no additional notification or permission is necessary.
- **Please note that if you park in front of Case Hall, you will be ticketed and/or towed. The Orientation Office cannot accept responsibility for parking tickets and/or towing fees.**

Map

For detailed maps of the MSU campus and surrounding area, go to www.msu.edu/maps

Accommodations

A list of local hotels/motels is available at ctrl.msu.edu/COTravel/Hotels_MSULocal.aspx. Accommodations are not available in university residence halls.

Directory Information

Admissions Office

250 Administration Building
East Lansing, MI 48824
www.admissions.msu.edu
517/355-8332

Student Accounts

140 Administration Building
East Lansing, MI 48824
<http://ctrl.msu.edu/COStudentAccounts>
517/355-3343

Credit Evaluation

250 Administration Building
East Lansing, MI 48824
www.admissions.msu.edu
517/355-8332

Financial Aid

252 Student Services Building
East Lansing, MI 48824
www.finaid.msu.edu
517/353-5940

Orientation Office

268 Administration Building
East Lansing, MI 48824
www.orientation.msu.edu
517/353-5030

Registrar's Office

150 Administration Building
East Lansing, MI 48824
www.reg.msu.edu
517/355-3300

Additional Information

www.admissions.msu.edu/Services_for_Students.asp

Current Students Recommend

www.fyi.msu.edu

